

<b>WHITE CLOUD PUBLIC SCHOOLS</b>	<b>BOARD OF EDUCATION</b>
<b>MEETING: ORGANIZATIONAL/REGULAR MEETING</b> <b>DATE: JULY 18, 2022</b> <b>TIME: 7:00 PM</b> <b>PLACE: HS COLLABORATION ROOM 306</b>	<b>KEITH DERKS</b> <b>HOLLY BOWMAN</b> <b>ELAINE ENGEL</b> <b>MEGAN CRUZAN</b> <b>MINDY MENCH</b> <b>HARRY STEVENS</b> <b>JAMES JONES</b>

**Called to Order and Roll Call:**

The Organizational/ Regular Meeting of the White Cloud Board of Education was called to order by Ed Canning, Superintendent at 7:00 p. m. in the HS Collaboration Room 306.

Members Present: Holly Bowman, James Jones, Keith Derks, Megan Cruzan, Elaine Engel, Mindy Mench, Harry Stevens.

Members Absent: None

Administration Present: Superintendent Ed Canning, and Brent Foondle, 6-12 Principal.

**Pledge of Allegiance:**

**Changes or Additions to the Agenda:** None

**Consent Items**

**2022-001** Motion by Harry Stevens, supported by Holly Bowman be it resolved that the White Cloud Board of Education approve the June 27, 2022 Budget Hearing Meeting Minutes as presented. Ayes-7, Nays-0, Absent -0. Motion carried.

**2022-002** Motion by Megan Cruzan, supported by Elaine Engel be it resolved that the White Cloud Board of Education approve the June 27, 2022 Regular Meeting Minutes as presented. Ayes-7, Nays-0, Absent -0. Motion carried.

**2022-003** Motion by James Jones, supported by Megan Cruzan be it resolved that the White Cloud Board of Education approve payment of the bills as presented. Ayes-7, Nays-0, Absent-0. Motion carried.

**Approval of 2020-2021 Regularly Scheduled Board Meetings**

Setting Organizational Meeting time, date, and place for July 2023

**2022-004** Motion by Harry Stevens, supported by Keith Derks be it resolved that the White Cloud Board of Education at the Organizational/Regular July 18, 2022 meeting time at 7:00 p.m., set the 2023 Organizational Meeting for Monday, July 17, 2023 in the HS Collaboration Room 306 Center unless otherwise noted. Ayes-7, Nays-0, Absent-0. Motion carried.

Setting Regular Meeting times, dates, and place for 2022-2023 school year

**2022-005** Motion by James Jones, supported by Holly Bowman be it resolved that the White Cloud Board of Education set the 2022-2023 regular monthly meeting time at 7:00 p.m., on the third Monday of each month, in the HS Collaboration Room 306 unless otherwise noted. Ayes-7, Nays-0, Absent-0. Motion carried.

**Election of Officers for the 2021-2022 School Year**

Election of President

**2022-006** Motion by Megan Cruzan, seconded by Holly Bowman to nominate James Jones for President of the Board of Education for the 2022-2023 year. Ayes-7, Nays-0, Absent-0. Motion carried.

**2022-007** Motion by Harry Stevens, seconded by Keith Derks to nominate James Jones for President of the Board of Education for the 2022-2023 year and close the nominations and cast a unanimous ballot for James Jones as President of the Board of Education. Ayes-7, Nays-0, Absent-0. Motion carried.

President of the Board of Education for 2022-2023 is James Jones.

Election of Vice-President

**2022-008** Motion by Elaine Engel, seconded by Mindy Mench to nominate Harry Stevens for Vice-President of the Board of Education for the 2022-2023 year. Ayes-7, Nays-0, Absent-0. Motion carried.

**2022-009** Motion by Holly Bowman, seconded by Keith Derks to nominate Harry Stevens for Vice-President of the Board of Education for the 2022-2023 year and close the nominations and cast a unanimous ballot for Harry Stevens as Vice-President of the Board of Education. Ayes-7, Nays-0, Absent-0. Motion carried.

Vice-President of the Board of Education for 2022-2023 is Harry Stevens.

Election of Secretary

**2022-010** Motion by Megan Cruzan, seconded by Holly Bowman to nominate Elaine Engel for Secretary of the Board of Education for the 2022-2023 year. Ayes-7, Nays-0, Absent-0. Motion carried.

**2022-011** Motion by Harry Stevens seconded by Holly Bowman to nominate Elaine Engel for Secretary of the Board of Education for the 2022-2023 year and close the nominations and cast a unanimous ballot for Elaine Engel as Secretary of the Board of Education. Ayes-7, Nays-0, Absent-0. Motion carried.

Secretary of the Board of Education for 2022-2023 is Elaine Engel.

Election of Treasurer

**2022-012** Motion by Harry Stevens, seconded by Megan Cruzan to nominate Mindy Mench for Treasurer of the Board of Education for the 2022-2023 year. Ayes-7, Nays-0, Absent-0. Motion carried.

**2022-013** Motion by Megan Cruzan, seconded by Holly Bowman to nominate Mindy Mench for Treasurer of the Board of Education for the 2022-2023 year and close the nominations and cast a unanimous ballot for Mindy Mench as Treasurer of the Board of Education. Ayes-7, Nays-0, Absent-0. Motion carried.

Treasurer of the Board of Education for 2022-2023 is Mindy Mench.

**Committee Appointments**

Building and Grounds Committee: Keith Derks, Mindy Mench, and Harry Stevens

Budget/Negotiation Committee: James Jones, Elaine Engel, and Harry Stevens

Policy/Personnel Committee: Holly Bowman, Jim Jones, and Keith Derks

Curriculum/Professional Studies Committee: Elaine Engel, Holly Bowman, and Megan Cruzan

Community Relations Committee: Elaine Engel, Megan Cruzan, and Mindy Mench

**Resolution to Continue Current Policies of the District**

**2022-014** Motion by Holly Bowman, supported by Megan Cruzan be it resolved that the White Cloud Board of Education continue with all the District established policies. Ayes-7, Nays-0, Absent-0. Motion carried.

### **Designation of Depositories for School Funds**

**2022-015** Motion by Harry Stevens, supported by Keith Derks be it resolved that the White Cloud Board of Education designate the following banks or trust companies in which the funds of the district shall be deposited: Independent Bank and its subsidiaries of West Michigan; The Michigan School Liquid Asset Fund; Fifth Third Bank; Bank of New York; Huntington Bank; and Choice One Bank. Ayes-7, Nays-0, Absent-0. Motion carried.

### **Check Signature and Fund Transfer Authorizations**

Elementary School Activity Accounts-Authorized to sign Current Board Treasurer, Current Superintendent, Current Business Manager.

Athletic Fund Accounts-Authorized to sign, Current Superintendent, Current Athletic Director, Current Business Manager.

High School/JH Activity Accounts-Authorized to sign, Current Board Treasurer, Current Superintendent, Current Business Manager.

General Fund Account, Payroll Account, Debt Fund Accounts, Capital Projects Fund Account, and Food Service Account-Authorized to sign, Current Board Treasurer, Current Superintendent, Current Business Manager.

Authorize to transfer funds among accounts-Current Superintendent, Current Board Treasurer, Current Business Manager.

Authorized to transfer and invest funds- Current Superintendent, Current Board Treasurer, Current Business Manager.

**2022-016** Motion by Harry Stevens, supported by Mindy Mench be it resolved that the White Cloud Board of Education authorize the positions presented above to sign checks in the accounts as stipulated. Ayes-7, Nays-0, Absent-0. Motion carried.

### **Designation of Person for Posting Public Notices**

**2022-017** Motion by Keith Derks, supported by Harry Stevens be it resolved that the White Cloud Board of Education designate the Superintendent/Administrative Assistant, to be responsible for posting of public notices. Ayes-7, Nays-0, Absent-0. Motion carried.

### **Approval of Organizational Memberships**

**2022-018** Motion by Megan Cruzan supported by Holly Bowman be it resolved that the White Cloud Board of Education authorize continued membership in the, Michigan Association of School Boards (MASB), Michigan Institute for Educational Management (MIEM), and School Equity Caucus. Ayes-7, Nays-0, Absent-0. Motion carried.

### **Appointments:**

#### Law Firms:

**2022-019** Motion by Keith Derks, supported by Mindy Mench be it resolved that the White Cloud Board of Education authorize the District to use Thrun Law Firm, and Clark Hill as the District Law Firms. Ayes-7, Nays-0, Absent-0. Motion carried.

#### Auditor:

**2022-020** Motion by Elaine Engel, supported by Holly Bowman be it resolved that the White Cloud Board of Education authorize the District to employ Baird, Cotter & Bishop, P. C. as the school Auditor. Ayes-7, Nays-0, Absent-0. Motion carried.

**Designation of Program Directors and Coordinators:**

Title I Director-Elementary Principal/Business Manager  
Title V Director-Superintendent  
Title IX Director-Superintendent  
Freedom of Information Act Coordinator-Superintendent  
School Meals Certification/Hearing Officer-Food Service Manager  
Michigan School Readiness Program Director-NCRESA  
Section 31A (At-Risk) Director-Superintendent/Business Manager  
Michigan Assessment Program Coordinators-Counselors/Social Workers  
High School Michigan Education Assessment Program Test Coordinators-Building Principals, Counselors/Social Workers/Virtual School Director  
Local Homeless Education Liaison-Social Worker/School Counselor

**2022-021** Motion by Mindy Mench, supported by Elaine Engel be it resolved that the White Cloud Board of Education designate the Program Directors and Coordinators as listed above. Ayes-7, Nays-0, Absent-0. Motion carried.

**Set Mileage Reimbursement Rate:**

**2022-022** Motion by Keith Derks, supported by Harry Stevens be it resolved that the White Cloud Board of Education set the mileage reimbursement rate to match the IRS mileage rate. Ayes-7, Nays-0, Absent-0. Motion carried.

**Set Freedom of Information Act Charges for Copies/Publishing:**

**2022-023** Motion by Keith Derks, supported by Harry Stevens be it resolved that the White Cloud Board of Education set Freedom of Information Act charges for copies/publishing at \$.10 cents per page plus postage plus labor charges (least senior qualified person's hourly rate). Ayes-7, Nays-0, Absent-0. Motion carried.

**Designation of District Communications:**

**2022-024** Motion by Elaine Engel, supported by Megan Cruzan be it resolved that the White Cloud Board of Education designate Times Indicator, and Hi-Lites as the official news media for the district communications. Ayes-7, Nays-0, Absent-0. Motion carried.

**Recognition of External Support Groups:**

**2022-025** Motion by Holly Bowman, supported by Keith Derks be it resolved that the White Cloud Board of Education recognizes the White Cloud Athletic Boosters as an external support group. Ayes-7, Nays-0, Absent-0. Motion carried.

**Communications:** Mr. Canning received the resignation of our Junior Varsity Football coach.

**Administrative Reports:**

Administrative reports were received by the Board from Superintendent, Ed Canning.

**Committee Reports:** None

**Public Comment:** Kenneth Saville commented on his appreciation of the board and school personnel for the work they have been doing.

**Old Business:** None

## **New Business:**

### Committee Appointments

#### Select Member to Serve on County School Board Steering Committee

Harry Stevens was appointed to serve on this committee.

#### Select Member to serve as the MASB Legislative Network representative.

James Jones was appointed to continue to serve as the representative to MASB.

#### Select a Delegate and Alternate for the 2022-23 MASB Delegate Assembly

Mindy Mench and Holly Bowman (alternate) were appointed to serve as the delegate to the assembly.

## **Consider Approval for Free Tuition for Foreign Exchange Students:**

**2022-026** Motion by Keith Derks, supported by Harry Stevens be it resolved that the White Cloud Board of Education waive tuition for foreign exchange students. Ayes-7, Nays-0, Absent-0. Motion carried.

**2022-027** Motion by Holly Bowman, supported by Elaine Engel be it resolved that the White Cloud Board of Education adopts the WCPS Facility Usage fees as presented. Ayes-7, Nays-0, Absent-0. Motion carried.

**2022-028** Motion by Elaine Engel, supported by Holly Bowman be it resolved that the White Cloud Board of Education approve the 2022-23 District School handbooks as presented. Ayes-7, Nays-0, Absent-0. Motion carried.

## **Personnel:**

**2022-029** Motion by Megan Cruzan, supported by Harry Stevens be it resolved that the White Cloud Board of Education approve the hiring of Sarah Shick as an elementary teacher as presented. Ayes-7, Nays-0, Absent-0. Motion carried.

**2022-030** Motion by Elaine Engel, supported by Holly Bowman be it resolved that the White Cloud Board of Education approve the hiring of Stephen Smith as Varsity Quiz Bowl coach as presented. Ayes-7, Nays-0, Absent-0. Motion carried.

**2022-031** Motion by Keith Derks, supported by Harry Stevens be it resolved that the White Cloud Board of Education approve the hiring of Stephen Smith as Junior Varsity Quiz Bowl coach as presented. Ayes-7, Nays-0, Absent-0. Motion carried.

**2022-032** Motion by Keith Derks, supported by Megan Cruzan be it resolved that the White Cloud Board of Education approve the hiring of Stephen Smith as Junior High Knowledge Bowl coach as presented. Ayes-7, Nays-0, Absent-0. Motion carried.

**Public Comment:** Public comment was given by Cassandra Henley-Facilities usage fees, Theresa Einshwiller- Facility usage fees, Annie Trapp-Handbook questions, Kerry Hewitt- Thank you.

**2022-033** Motion by Megan Cruzan, supported by Mindy Mench be it resolved that the White Cloud Board of Education enter into closed session at 7:49 p.m. Ayes-7, Nays-0, Absent-0. Motion carried.

**2022-034** Motion by Harry Stevens, supported by Megan Cruzan be it resolved that the White Cloud Board of Education return to open session 7:58 p.m. Ayes-7, Nays-0, Absent-0. Motion carried.

**2022-035** Motion by Megan Cruzan, supported by Elaine Engel be it resolved that the White Cloud Board of Education approve the WCESPA contract agreement as presented. Roll Call Vote: Mench-Yes, Stevens-Yes, Bowman-Yes, James Jones-Yes, Keith Derks-Yes, Cruzan-Yes, Engel-Yes: Ayes-7, Nays-0, Absent-0. Motion carried.

**Items For Future Discussion:**

Secretarial Contract

2022-23 School Year

Bond/ESSER projects

Business Office Financial Update

Superintendent Evaluation

**Adjourn:**

**2022-036** Motion by Harry Stevens, supported by Megan Cruzan be it resolved that the White Cloud Board of Education move to adjourn the meeting at 8:02 p.m. Ayes-7, Nays-0, Absent-0. Motion carried.

A handwritten signature in cursive script, reading "Elaine A. Engel", written in black ink.

Elaine Engel, Board of Education Secretary